

Woodland Campground Maintenance Position

We are looking for a reliable, knowledgeable, and experienced seasonal **Maintenance Service Technician** to oversee repair and upkeep operations of the campground's property and facilities. The position involves working with association board member(s) to ensure resources are available to economically and efficiently complete job duties.

Some of the job responsibilities for park maintenance would include the following:

- Carry out inspections of the campground property, buildings, and equipment to identify and resolve issues
- Check electrical and plumbing systems of buildings to ensure functionality
- Plan and complete all repair and installation activities
- Operate tractor(s) for hauling bucket loads of rock and blading roads
- Tree trimming, mowing, general groundskeeping & painting
- Fill propane tanks
- Develop maintenance procedures where necessary and ensure implementation
- Monitor equipment and parts inventory and place orders with designated personnel when needed.
- Monitor expenses and assist with controlling the budget for maintenance
- Manage/maintain relationships with contractors and service providers
- Utilize work order system, time and material management and tracking
- Keep maintenance logs and report on daily activities
- Ensure health and safety policies are complied with
- Other duties as assigned

Recommended Qualifications

- Proven experience as maintenance technician or other relevant experience
- Experience in planning maintenance operations
- Understanding of technical aspects of electrical, plumbing systems, propane dispensing certification and painting. Carpentry experience and/or HVAC a plus
- Working knowledge of facilities machines and equipment – tractors, mowers, etc.
- Ability to keep track of and report on activity
- Good communication and interpersonal skills
- Organizational and leadership abilities
- Ability to complete tasks in areas of responsibility with moderate supervision.
- High school diploma or equivalent; Degree from a vocational school or BSc/BA in business administration or facility management will be an advantage
- Valid Certified Maintenance Manager (CMM) will be a plus

Seasonal employment is full time from mid-April to mid-October

Compensation terms are negotiable depending on qualifications and experience.

Submit resume to office@woodlandlittlesiou.com or submit an application online at www.woodlandlittlesiou.com